

**PARTICIPANT INFORMATION STATEMENT – Aged Care Staff**

Building Capacity for Supported Decision-Making for people living with Dementia and Acquired Disability (BUDDY) Project

Chief Investigator: Dr Craig Sinclair

**1. What is the research study about?**

The BUDDY Project is aiming to develop training resources for people working in the aged care sector, relating to supported decision-making. Supported decision-making is when someone provides help or assistance in making decisions, without taking over the process. You are invited to take part in this research study as a currently employed member of the aged care workforce. This research study aims to get input from aged care staff to inform the design of measures of supported decision-making knowledge, attitudes and practice.

**2. Who is conducting this research?**

The BUDDY project study is being carried out by researchers from a number of Australian Universities, led by Dr Craig Sinclair (School of Psychology, University of New South Wales).

**Research Funder:** This research is being funded by the Medical Research Futures Fund. This organisation has no role in the design or conduct of the research, or its publication.

**3. Inclusion Criteria**

Before you decide to participate in this research study, we need to ensure that it is ok for you to take part. The research study is looking recruit people who meet the following criteria:

- are 18 years or older, and
- a currently employed aged care worker, manager or health professional, and
- able to undertake an online survey in English.
- **You do not need to be familiar** with supported decision-making or practice it routinely as part of your current role.

**4. Do I have to take part in this research study?**

Participation in this research study is voluntary. If you do not want to take part, you do not have to. If you decide you want to take part in the research study, you will be asked to:

- Read the information carefully (ask questions if necessary);
- Complete the online survey. Submitting your response is taken as evidence of your consent for your responses to be included in the study.

**5. What does participation in this research require, and are there any risks involved?**

If you agree to participate:

- You will be asked to complete a survey, which should take approximately 20-30 minutes to complete.
- At the end of the survey, you will be asked if you would be willing to repeat the survey in four weeks time.

**6. What are the possible benefits to participation?**

We will use information from this study to ensure that these survey questions are worded in a way that is clear and relevant to aged care staff in their roles. On completion of the first survey (all questions completed) you will be eligible for a \$20 gift voucher in appreciation of your time. You will need to provide some contact information (email address, employing aged care provider organisation and a residential postal address for mailing the voucher). If you agree to complete the second survey, you will be eligible for a second \$20 gift voucher.

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**7. What will happen to information about me?**

Submission of the online questionnaire is an indication of your consent. By clicking the 'I agree to participate' button you are providing your permission for the research team to collect and use information about you for the research study. Your personal information (e.g. email address) will be stored in a re-identifiable format, where any identifying information will be replaced with a unique code. Your personal information will be stored separately from your responses. The research team will store your responses and personal information for a minimum of 7 years after publication of the research. Information collected in an electronic format will be stored on a UNSW password protected OneDrive only accessible to the approved research investigators. In line with requirements from the research funder, a de-identified copy of the research data (survey responses, not personal information) will be published on an online repository. All information will be published in a way that will not identify you. Your personal information will not be shared with your employer or anyone outside the research team.

**8. How and when will I find out what the results of the research study are?**

The research team intend to publish the results of the research. If you would like to receive a copy of the results you can let the research team know by providing an email address at the completion of the survey. We will only use these details to send you the results of the research.

**9. What if I want to withdraw from the research study?**

If you do consent to participate, you may withdraw at any time. You can do so by contacting the research team and tell them you no longer want to participate. Your decision not to participate or to withdraw from the study will not affect your relationship with UNSW Sydney or your employing aged care provider. If you decide to leave the research study, the researchers will not collect additional information from you. You can request that any identifiable information about you be withdrawn from the research project.

**10. What if I have a complaint or any concerns about the research study?**

If you have a complaint regarding any aspect of the study or the way it is being conducted, please contact the UNSW Human Ethics Coordinator:

**Complaints Contact**

|                     |  |
|---------------------|--|
| <b>Position</b>     | UNSW Human Research Ethics Coordinator                               |
| <b>Telephone</b>    | + 61 2 9385 6222   |
| <b>Email</b>        | <a href="mailto:humanethics@unsw.edu.au">humanethics@unsw.edu.au</a> |
| <b>iRECS Number</b> | 9322   |

**11. What should I do if I have further questions about my involvement in the research study?**

The person you may need to contact will depend on the nature of your query. If you require further information regarding this study or if you have any problems which may be related to your involvement in the study, you can contact the following member/s of the research team:

**Chief Investigator**

|                  |  |
|------------------|--|
| <b>Name</b>      | Dr Craig Sinclair  |
| <b>Position</b>  | Senior Lecturer, University of New South Wales                     |
| <b>Telephone</b> | (02) 9399 1095   |
| <b>Email</b>     | <a href="mailto:c.sinclair@unsw.edu.au">c.sinclair@unsw.edu.au</a> |

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**Support Services Contact Details**

If at any stage during the study, you become distressed or require additional support from someone not involved in the research please call:

|                          |          |
|--------------------------|----------|
| <b>Name/Organisation</b> | Lifeline |
| <b>Telephone</b>         | 13 11 14 |

|                          |              |
|--------------------------|--------------|
| <b>Name/Organisation</b> | BeyondBlue   |
| <b>Telephone</b>         | 1300 224 636 |

If you require an interpreter

|                          |  |
|--------------------------|--|
| <b>Name/Organisation</b> | Translating and Interpreting Service (TIS) |
| <b>Telephone</b>         | 131 450                                    |